

Submission & Style Guidelines: Research Articles

Submissions are accepted on a rolling basis. All research papers undergo a double-blind peer review to determine whether the paper is suitable for publication in CYE. Each submission will be reviewed by at least two referees chosen for their expertise and matched to the disciplinary nature of the paper.

Research papers should be submitted via Scholastica. Please include an information page and a blinded pdf version of your manuscript. Upon acceptance, you will be asked to provide a word file, along with individual figure and table files for the purpose of copy-editing. See details below.

For information on submitting field reports and solicited book reviews, please visit our website at <http://cyenetwork.org>.

For questions regarding submissions, email managingeditor@cyenetwork.org. For technical assistance, please contact Scholastica Support.

Thank you for your interest in submitting to CYE!

Submission & Style Guidelines: Research Articles

1. **Length:** Manuscripts should be approximately 6,000 words in length, not including Figures, Tables, charts, illustrations, and references. The editors may consider shorter and, in exceptional cases, longer papers.
2. **Style:** All papers should adhere to current **American Psychological Association (APA)** style for manuscript preparation. See links below for more details:

<http://www.apastyle.org/>

<https://owl.english.purdue.edu/owl/resource/560/01/>

All papers and accompanying Figures and Tables should be submitted with American English spelling, rather than British English.

3. **Format and Font:** Use 8.5 inch x 11 inch paper size (not A4 paper size) with 1 inch margins on all sides and Times New Roman 12 point font. Font exceptions may be made for Figures and Tables, but ensure that they are easily readable. Use portrait page orientation, even for Figures and Tables.
4. **First page:** On the first page of the paper, please provide:
 - The paper's title
 - An abstract of 100 words or less
 - A list of approximately five keywords that describe your article and will help people find your article in indexing and abstracting databases.

5. **Graphics:** Figures and Tables, accompanied by Figure numbers and captions, should be included in text at the appropriate place(s). Upon acceptance, authors will be asked to submit individual figure and table files for copy editing purposes.
6. **Information Page:** No part of the paper should include information that identifies the author(s). **Please include a separate page** that lists:
 - a. Title of paper
 - b. Authors' names and affiliation (e.g., place of employment)
 - c. A short (100 words or less) biographical note for all authors
 - d. Full contact information for the author(s)
 - e. Up to five keywords describing each author's research interests
 - f. Information about any websites or relevant organizations that relate to the subject of your article
7. **Reference List:** Use APA style and include the Digital Object Identifier (DOI) reference format, if available. For electronic references, use the DOI vs. a URL, if one exists. See APA for more detailed information on referencing.

Additional Considerations:

- ☐ CYE is an interdisciplinary journal. Authors must communicate to a wide audience with many readers in fields other than their own. Language must, therefore, be direct and void of unnecessary jargon and technical terms. Use the active voice as much as possible.
- ☐ If you are submitting any materials (Figures, Tables, photos, etc.) for which you do not own copyright, you must obtain permission from the copyright holder and submit it with your manuscript.
- ☐ CYE accepts submissions on an ongoing basis. The journal is published twice each year with special issues per editorial commissions.

Please send all submissions electronically to: submission@cyenetwork.org